



School: _____

Date: _____



A program of the Board of Regents

Field Trip Support Form

Before Your Visit Answer/Complete the Following:

- What type of field trip are you planning?
Circle all that apply:
 - Business/Industry Field Trip
 - Postsecondary Field Trip
- What is the date of the trip? _____
- What grade levels will attend?
Circle all that apply:
6 7 8 9 10 11 12
- What type of Postsecondary Institution Exposure have the students had to prepare or match to this field trip?
Circle all that apply:
 - A virtual or on-site campus field trip prior to the business/industry field trip.
 - A concurrent on-site campus field trip the day of the business/industry field trip.
 - A presentation from an admissions or business/industry representative or a recruiter.
 - Match and Fit research sessions.
- What date(s) did the postsecondary institution exposure take place?

- Use the table below to list some of the careers the students will explore on the proposed trip. Attach additional support if necessary.

Career	Educational Requirements	Programs of Study	Top Demand (Y/N)	Low/Mid/High Pay Ranges	Opportunities for Advancement
<i>i.e. Nurse*</i>	2-year 4-year	ASN-LPN BSN-RN	Y	\$29,091/\$38,074/\$48,823 \$43,304/\$63,370/\$83,821	Y

*Data Source <http://www.laworks.net/stars/default.aspx?occ=nurse&loc=Statewide>

- Provide students with one of the following to complete their assessment while on the trip:
 - Career Exploration and Reflection Form
 - Job Shadowing Form
 - Other _____
- Provide a copy of this form and other required documents to the LOSFA office for preapproval.

After Your Visit Complete the Following:

- Obtain the following signatures at the field trip site for verification:

Business/Industry Site				
Name (Print)	Date	Organization	Position/Title	Signature

Postsecondary Institution				
Name (Print)	Date	Organization	Position/Title	Signature
		Financial Aid (Required)		
		Admissions (Required)		
		Student Support Services (Required)		

- Provide a copy of this completed document to LOSFA.